

MINUTES February Advisory School Board Meeting

Tuesday, February 10, 2026

6:30 PM

Conference Room @ Parish Office Building

A.) Call to Order. [Megan]

1. Opening Prayer [Tanya]
2. Roll Call [Megan]
3. Guests (if any)
- 4.

B.) Recommended Action

1. Approve agenda.
 - a. Suzie made a motion to approve the agenda, Nate 2nds. Motion carries
2. Approve December Minutes [January Minutes](#)
 - a. Suzie made a motion to approve the agenda, Nate 2nds. Motion carries
3. Finance Reports

School Budget January - attached to the email

Lunch Budget January - attached to the email

 - a. Suzie made a motion to approve the agenda, Mary 2nds. Motion carries
4. Adjusting Journal Entries - None to report

C.) Unfinished Business

1. Catholic Schools Week Jan 25-31, 2026 - It was a great week. Everyone had fun. Some new activities like minute to win it were fun. Family fun night was also a blast at the bowling alley.
2. Dinner & Auction - Donations are coming in. It is on Saturday! We are looking forward to a fun weekend!
3. Mission Statement Discussion - Moving discussion to next month.
4. School Safety Grant from Catholic Foundation \$3,000 - requested \$4,600. Installation is complete. I did have them do the remaining lower level windows of the gym as well. It turned out great!
5. Staff Christmas Party - Old number 1 hosted a great event. The food was fantastic and trivia was fun!
6. 6th Grade Wolf Ridge Trip - January 12-16, 2026 - Was an amazing trip. The 6th grade class and their parents had a blast. The faculty has noticed the bond within the classroom after a week together.
7. PREK Licensor Visit - Need to have Net Study background check and fingerprints done - board chair, vice chair, or secretary suggested (wanted treasurer, but we do not have one). Megan and Mary
8. Budget 2026-2027. Waiting for the parish finance committee to approve the budget. The finance committee is proposing a \$15,000 decrease in subsidy to the school to help with the shortfall in funding within the parish.
9. Tuition 2026-2027. Rates have been decided. Going to send a letter out to all families indicating the change.

D.) New Business

1. Fish Fry - Date has been set for March 13th, 2026.
2. Kindergarten Round Up - March 24, 2026

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3. Staffing 2026-2027 - We will be looking for a head cook for 2026. Sarahi, current head cook, will not be returning full time. She will be available for a substitute position.
4. Salary Scale 2026-2027 - Needs Approval
 - a. Mary makes a motion to approve the 2026-2027 Salary Scale. Nate 2nds, motion carries.
5. Spring Concert - May 18th @ Edson Auditorium at UMM at 6 PM.

E.) Principal Report

1. Principal's Leadership Team - CSCOE Grants - Marketing (\$1,500 for 3 different marketing areas) have been approved. Bilingual signs are one of the main items we are excited about! We will also use funds towards making a marketing video.
2. Chromebooks - We were able to raise enough money to get grades 4-6 Chromebooks for this school year. Before the end of the year, we will hopefully have enough funds to order Grade 1-3 for next school year.
3. LEI Retreat Update - Principal Fischer attended in Scottsdale, AZ. It was a great week and a good reminder about creating a true sense of belonging and community within our school. Although the curriculum is designed towards communicating with families where English is the second language, the key elements of the communication are imperative for communicating with all people.

Dates to Remember

- February 14, 2026 - Dinner & Auction
- No School February 16 - Teacher Professional Development Day
- February 26 - Ski Day
- March 10, 2026 - Board of Ed Meeting
- March 2-6, 2026 - I Love to Read Week - Theme "Champion Kindness"

F.) Pastor Report - Ash Wednesday is February 18th and lent begins. Stations of the cross will begin on Fridays with the school at 2:30 PM. Various other events will be going on in March including St. Johns Choir performance, a women's retreat & a speaker on human trafficking. The Seder meal will be at 11:30 AM on April 1st. Volunteer requests will be coming for various tasks to help with the beginning stages of the church renovation.

G.) Committee Report

1. Recruitment & Public Relations/Social Media & Grants [Megan, Alyssa, Mary]
2. Strategic Planning [Nate, Tera, Suzie]
3. Education Fund [Tanya, Mary, Father Todd]

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4. Finance [Nate, Megan, Mary]

H.) Staff: Lhotka - Staff is requesting we consider 0 degrees as a cutoff for indoor/outdoor recess. School year is going very well. New teachers have adapted very well.

I.) Adjournment [Megan] - Nate makes a motion to adjourn the meeting. Suzie 2nds. Motion carries.

J.) Closing Prayer [Fr. Todd]