

MINUTES August Advisory School Board Meeting

Tuesday, August 11, 2026

6:30 PM

Conference Room

A.) Call to Order. [Megan]

1. Opening Prayer [Tanya]
2. Roll Call [Megan] In attendance: Allyson, Alyssa, Fr. Todd, Tera, Megan
3. Guests (if any)

B.) Recommended Action

1. Approve agenda. Tera motions, Alyssa seconds, motion carries
2. Approve June Minutes [June Minutes](#)
3. Finance Reports
School Budget June
Lunch Budget June & July- attached to the email Fr. Todd motions to approve the lunch budgets for June & July, Tera seconds, motion carries
School Budget July - Fr. Todd makes a motion to approve

Adjusting Journal Entries - none

C.) Unfinished Business

1. Mission Statement Discussion - Ideas- table for now
2. Summer Maintenance - carpets cleaned, heating unit work, window work
3. Shake Shack - we have new flavors, new machines and no mixing. Say prayers that it all goes well. We need it to be a success.
4. Book Fair in the Fall- planning is underway for Ignatius Book Fairs during Grandparents Day week

D.) New Business

1. Board of Ed Elections - table for September 2026
2. Employee Handbook - All updated and ready to be given to staff - MN Paid Family and Medical Leave Policy was added.
3. Fundraising - Cash Calendar - I would suggest we sell tickets for \$25 each since we have fewer fundraisers and parish subsidy is still falling short.
 - a. The letter sent to parents in the spring about tuition increase has the board questioning if we can re-instate the Cash Calendar. From letter: *With the increase in tuition, the school will be eliminating the Cash Calendar and Wrapping Paper fundraisers. This shift is intended to reduce the burden on families to sell items and instead place greater emphasis on volunteering, community engagement, and supporting our larger fundraising events.*
 - b. Golf tournament was cancelled and no fundraiser for endowment is scheduled at this time. Endowment committee will likely need to schedule a meeting.
 - c. Board had the idea of pickle ball tournament or some other sports for a fundraiser for endowment or the school. Just an idea.
 - d. Will consider a community event like a dance open to the public this school year to draw interest for the school
 - e. Pamphlets to give out at the fair at Assumption Fair Booth - Megan will check with Jess & Callie about this.

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- f. Make video to promote school
- g. K-6 new enrolling families ½ off tuition is something the board would support.
- h. Emphasize importance of paying tuition early - rework the tuition page that is in the family packets so it is not encouraging payments for next school year.
- 4. Enrollment Agreement Review - Do we want to add a section that talks about a fundraising requirement and if the requirement is not met families will see that added to their tuition?
 - a. Not this school year, consider for next school year
- 5. All School Trip - Right now we are scheduled to go to the Science Museum in the cities Tue. Oct. 13
 - a. \$45 or \$50 per student & \$45 or \$50 per adult is proposed by board for Mrs. Fischer to consider. Ski trip is well attended and expensive as well. Most parents will see the value in this cost for the field trip. Case-by-case if families state that the cost is a burden. We don't want to lose money on the field trip.

E.) Principal Report

- 1. Principal's Leadership Team - CSCOE Grants - Marketing (\$1,500 for 3 different marketing areas)
 - a. Bilingual Welcome to St. Mary's signs, Bilingual "Let Your Child's Light Shine" banner.
 - b. Short social media videos - we need to do these.
- 2. Chromebooks - all have arrived and are updated.

Dates to Remember

- Open House - September 1, 2026 - 5:30-7:30pm (New family orientation 5PM)
- September 8 - First Day of School
- Tuesday, September 8, 2026 - Board of Ed Meeting 6:30PM
- Early Dismissal - September 16, 2026
- Picture Day?
- Septemberfest September 20, 2026

F.) Pastor Report

Church renovation update: scaffolding is being removed and then radiators installed and then flooring installation. Newman Center no longer funded by Diocese of St. Cloud, Diocese gave ownership back to Parish, plan is to lease out. 150th Anniversary of the Parish, Bishop coming Nov. 1st.

G.) Committee Report

- 1. Recruitment & Public Relations/Social Media & Grants [Megan, Alyssa, Mary]
- 2. Strategic Planning [Nate, Tera, Suzie]
- 3. Education Fund [Tanya, Mary, Father Todd]
- 4. Finance [Nate, Megan, Mary]

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H.) Staff: None

I.) Adjournment [Megan]

J.) Closing Prayer [Fr. Todd]