

Minutes May Advisory School Board Meeting

Tuesday, May 12, 2026

6:30 PM

Conference Room @ St. Mary's Conference Room

A.) Call to Order. [Megan]

1. Opening Prayer [Tanya]
2. Roll Call - Mary, Megan, Suzie, Fr. Todd, Mary Henriksen, Nate, Alyssa, Tanya, Tera
3. Guests (if any) Any candidates discerning (Allyson Larson)

B.) Recommended Action

1. Approve agenda. Tera motions, Alyssa seconds, motion carries
2. Approve April Minutes [April Minutes](#), Suzie motions, Mary seconds, motion carries
3. Finance Reports - Nate motions to approve both budgets, Suzie seconds, motion carries
School Budget April - attached to the email
Lunch Budget April - attached to the email
Adjusting Journal Entries - none

C.) Unfinished Business

1. Mission Statement Discussion - Ideas that the staff have.
 - a. With Jesus as our guide, we learn, love and serve at St. Mary's Catholic School.
 - b. At St. Mary's School, we grow in faith, serve others with love and are always learning.
2. Staffing 2026-2027- fully staffed, new teacher hired for 3rd grade
3. Spring Concert - Edson Auditorium at UMM May 18, 2026 at 6pm
4. Spring Family Fun Night - April 17, 2026: Family Dance went very well
5. CSCOE 3R Grant - money received. Staff received long sleeve St. Mary's shirt; and other teacher appreciation goodies for them.
6. Summer Maintenance- Paul is working on this list. A few minor things.
7. Vacation Bible School - no one has stepped up yet
8. Swimming Lessons - April 13-24th, 2026 at the RFC went well, will likely be in April 2027
9. Shake Shack - everything is set for 2026 Stevens County Fair

D.) New Business

1. Nomination Sunday - Mary & Allyson have voiced their interest, waiting on one possible candidate
2. Book Fair in the Fall - Ignatius Book Fairs is booked for October 2026 during Grandparents Day week
3. Last Day of School - Wells Park if not raining

E.) Principal Report

1. Principal's Leadership Team - CSCOE Grants - Marketing (\$1,500 for 3 different marketing areas)
 - a. Bilingual Welcome to St. Mary's signs, Bilingual "Let Your Child's Light Shine" banner.
 - b. Short social media videos - we need to do these.
2. Chromebooks - will order before end of June
3. Principal is working on accreditation

Dates to Remember

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- May Board of Ed Meeting - Tuesday, May 12, 2026
- Spring Concert May 18, 2026
- 6th Grade vs. Senior Kickball May 19, 2026
- 6th Grade Graduation Mass May 20, 2026 6:30PM
- PreK & K Graduation May 21, 2026 2PM
- May 22, 2026 Last Day of School

F.) Pastor Report

The church renovation project is underway.

G.) Committee Report

1. Recruitment & Public Relations/Social Media & Grants [Megan, Alyssa, Mary]
2. Strategic Planning [Nate, Tera, Suzie]
3. Education Fund [Tanya, Mary, Father Todd]
4. Finance [Nate, Megan, Mary]

H.) Staff: Henriksen- school year went well

I.) Adjournment [Megan]

J.) Closing Prayer [Fr. Todd]